



Friends of the Chicago LGBT Hall of Fame Nomination Packet

Friends of the Chicago LGBT Hall of Fame (**Friends**) is accepting nominations for the Chicago LGBT Hall of Fame (**Hall of Fame**).

Nominations for inductees into the **Hall of Fame** must demonstrate that the recipient has made either (1) a single, far-reaching contribution or (2) significant long-term contributions to the quality of life for Chicago's LGBT community and/or the city of Chicago as a whole.

Induction into the **Hall of Fame** is made by an ad-hoc Selection Committee composed of former Individual Category inductees into the Hall of Fame. The next **Hall of Fame induction ceremony** and celebration will be held in the fall. This will be announced on our website, email list and social media. Add yourself to our e-mail list at: chicagolgbthalloffame.org/

Friends had succeeded the former Chicago Commission on Human Relations' Advisory Council on Lesbian, Gay, Bisexual and Transgender Issues as custodian of the **Hall of Fame**. **Friends** is an Illinois not-for-profit corporation recognized as tax deductible under 501(c)(3) of Title 26 of the United States Code, and is privately funded by donations made from individuals, businesses, and organizations. Staffing of the **Hall of Fame** is provided primarily by volunteers associated with **Friends**.

Friends gratefully acknowledges the support of the City of Chicago and the Chicago Commission of Human Relations.

Nomination criteria, instructions and the Nomination Data Cover Sheet follow. For additional information, please send an email to: inquiry@ChicagoLGBTHallofFame.org.

DEADLINE FOR NOMINATIONS: August 10

NOTE THAT YOU MAY SUBMIT THIS NOMINATION ENTIRELY **ONLINE** BY FOLLOWING THE INSTRUCTIONS LOCATED HERE: <https://chicagolgbthalloffame.org/nominate>



Chicago LGBT Hall of Fame Nomination Criteria and Instructions

The nominee must have made either (1) a single far-reaching contribution or (2) significant long-term contributions to the quality of life of Chicago's LGBT community or of the city of Chicago as a whole. Posthumous nominations are encouraged.

NOMINATION CATEGORIES:

1. Individual nominees are or have been members of Chicago's LGBT community.
2. Organizational nominees are LGBT organizations (business or nonprofit) that have made one or more far-reaching or significant long-term contributions to Chicago's LGBT community or to the city of Chicago.
3. "Friend of the Community" nominees are non-LGBT identified individuals and organizations who have made one or more far-reaching or significant long-term contributions to Chicago's LGBT community.

THE NOMINEE WILL BE JUDGED ON THE BASIS OF ONE OR MORE OF THE FOLLOWING CRITERIA, WHICH MUST BE DOCUMENTED IN THE NOMINATION SUPPORTING MATERIALS:

1. Their work and/or contribution(s) in one (or more) of the following areas:

Advocacy	Entertainment	Military
Arts/Literature	Government	Religion
Business	Health	Science
Civic	Labor	Social Services
Communications/Media	Law	Sports
Education	Medicine	

2. A unique achievement of far-reaching and historical importance having an impact on Chicago's LGBT community and/or the city of Chicago as a whole.
3. Outstanding service to the LGBT community.
4. Active participation in groups, organizations, and/or coalitions.
5. Published works or awards.

SUBMISSION METHODS:

Nominations may be submitted in writing to our mailbox service via US Mail or other delivery method; scanned into a .PDF file and uploaded to our website (6 or fewer pages plus a HIGH RESOLUTION picture) or submitted entirely on a form on our web site, uploading any images needed.

NOMINATION SUPPORTING MATERIALS

The Hall of Fame is interested in recognizing individuals and groups from under-represented sectors of the LGBT community. It also encourages applications from individuals who have persevered against cultural and societal norms.

Each nomination **MUST** include:

1. The attached Nomination Data Cover Sheet
2. A separate **350-450 word** narrative describing the nominee's contributions, significant accomplishments, and community activities.
3. For individuals, a high-resolution portrait-style photograph.
4. For organizations, a high-resolution copy of the organization's logo, preferably in a portrait representation.

Each nomination **MUST** meet the following requirements:

1. Nomination cover sheet fully completed
2. Nomination Narrative (see above)
3. High Resolution Logo or Photo (no laser or inkjet prints)
4. Up to (no more than) 5 Pages of Single Sided Supplemental Materials

Please provide **concrete, specific examples** of the nominee's participation and achievements, and how these efforts qualify the nominee for inclusion in the Chicago LGBT Hall of Fame. **Please be accurate.** It is important that all facts, names, and spellings be **accurate and specific in order to enhance the nomination's credibility and to avoid future historical errors.** Nomination materials are reviewed on an individual basis. Do not assume that the Selection Committee is familiar with the nominee. **If nominations are incomplete in any respect, they will not be forwarded to the Selection Committee.** Please refer to the form and the checklist and gather the information and materials needed prior to submission.

Nominations may be reconsidered by the selection committee for up to three years. Nomination materials will not be returned and will be preserved by the Hall of Fame.

SELECTIONS

The honorees will be selected by an ad hoc selection committee composed of previous Hall of Fame inductees in the Individual category. The newly selected inductees and their nominators will be informed about selection prior to the induction ceremony.



Friends of the Chicago LGBT Hall of Fame Nomination Data Cover Sheet

_____ Year

Name of Nominee: _____ Pronouns: _____

Contact Name (if nominee is an Organization): _____

Address: _____ Apt/Unit No: _____

City: _____ State: _____ Zip+4: _____

Telephone: _____ Best Time: _____ E-Mail: _____

Nominee Date of Birth: ____ / ____ / ____ Nominee's Place of Birth: _____

Nominee's Length of Residence in the City of Chicago: _____

Time Period in which the contribution was made: _____

For what category is the candidate being nominated? ____ Individual ____ Organization
(The Friends of the Chicago LGBT Hall of Fame reserves the right to re-categorize a nomination) ____ Friend of the Community (ally)

Name of Nominator: _____

Contact Name (if submitted by an Organization): _____

Address: _____ Apt/Unit No: _____

City: _____ State: _____ Zip+4: _____

Telephone : _____ Best Time: _____ E-Mail: _____

Include the following materials with your nomination:

- Completed Nomination Data Cover Sheet
- A separate 350 to 450-word summary page
- A high-resolution portrait-style photo (logo if nominee is an organization)
- Supplemental Materials if desired (limit 5 single-sided pages)

The preceding information and attached materials are correct to the best of my (our) knowledge. All nomination materials become the property of the Friends of the Chicago LGBT Hall of Fame and may be used by the Hall of Fame for publicity purposes at its' sole discretion. (A nominee signature of approval is required unless the award is to be given posthumously.)

_____/_____/_____
Signature of Nominator and Date

_____/_____/_____
Signature of Nominee and Date

MATERIALS MUST BE SUBMITTED BY AUGUST 10

Return nomination materials to:

Friends of the Chicago
LGBT Hall of Fame
3712 N. Broadway, # 637
Chicago, Illinois 60613-4105

For more information e-mail us at:

inquiry@ChicagoLGBTHallofFame.org

Or visit our website at:

<http://ChicagoLGBTHallofFame.org>

Submit Online

